

**BYLAWS OF THE  
CENTRAL ARIZONA MODELERS, INC.**

**Effective January 1, 2016**



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ARTICLE I  
NAME AND ADDRESS

Section 1. NAME

The name of this corporation shall be Central Arizona Modelers, Inc., a not-for-profit Arizona corporation, hereinafter referred to as CAM.

Section 2. ADDRESS

The official address of CAM is P.O. Box 3048, Sedona, AZ 86340

ARTICLE II  
PURPOSE

CAM exists to promote the activities associated with building and flying radio controlled aircraft.

CAM members work toward these goals through mutual support and fellowship. CAM endeavors to encourage and to support safe flying and to provide safe flying conditions.

ARTICLE III  
MEMBERSHIP

Section 1. ELIGIBILITY

Any person who is interested in radio controlled flight is eligible for membership in CAM.

Section 2. APPLICATION WITH THE ACADEMY OF MODEL AERONAUTICS.

CAM is bound by those provisions of the AMA National Model Aircraft Code that pertain to charter clubs. A member of CAM who flies must be a member of AMA.

Section 3. CATEGORIES OF MEMBERSHIP

- A. The categories of membership are:
1. Adult - individuals who are at least 18 years of age
  2. Junior - individuals who are less than 18 years of age
  3. Family – all persons residing at the same domicile. Family memberships at the effective date of this document are grandfathered.
  4. Associate - must reside outside the Verde Valley for a minimum of 6 months per year
  5. Honorary - individuals who have rendered distinguished service to CAM as conferred by a majority vote of the Board of Directors.

Section 4. APPLICATION FOR MEMBERSHIP

- A. Applications for CAM membership must be accompanied by the following:
1. For flyers, proof of AMA membership or proof that an AMA application is in progress
  2. CAM initiation fee (not required for Junior and Associate members)
  3. Payment of annual dues or prorated dues for the balance of the year.
- B. Upon receipt of a completed application, new members will be sent the following:

1. Welcome letter
2. Copy of the CAM Bylaws
3. Copy of the CAM Field Rules
4. Combination for locks at the CAM Field
5. Copy of the most recent issue of the CAM newsletter
6. Copy of the current CAM membership roster
7. One CAM member name badge.

Section 5. MEMBERSHIP RIGHTS

- A. Current CAM members in all categories shall have full rights to the use of all CAM facilities. Only AMA members may operate model aircraft. Members in all categories may attend and participate in all meetings of the CAM general membership and in all CAM sanctioned activities.
- B. Associate and Junior Members do not have voting privileges.
- C. All CAM members may attend meetings of the CAM Board of Directors as non-voting participants.

Section 6. DURATION OF MEMBERSHIP

CAM membership and all membership rights terminate upon voluntary withdrawal or expulsion.

Section 7. SUSPENSION AND EXPULSION

- A. Cause for consideration of suspension or expulsion includes one or more of the following:
1. Violation of a provision(s) of CAM Bylaws.
  2. Violation of any rule or agreement that has been voted in place by the CAM Board of Directors or membership.
  3. Conduct that is prejudicial to the interests of the CAM membership.
- B. Expulsion or suspension shall be done only by unanimous vote of the CAM Board of Directors.
- C. A letter of intent to consider suspension or expulsion must be sent via registered mail to the last recorded address of the affected member at least fifteen (15) calendar days before final action is taken by the Board of Directors.
- D. A letter of intent to consider expulsion/suspension must include:
1. A statement of the charges
  2. Notification of the time and place of the meeting during which charges will be discussed.
- E. The member being considered for expulsion/suspension shall be given an opportunity to appear in person before the Board to present a defense.

ARTICLE IV  
DUES AND FEES

Section 1. INITIATION FEE

- A. A one-time initiation fee must accompany membership applications. The initiation fee shall be recommended by the Board and ratified by a simple majority vote of the members present at a meeting of CAM, provided that a quorum is present.

- B. The initiation fee applies to new Adult and Family memberships as well as reinstated Adult and Family memberships. Converting to an adult member from an Associate member requires payment of the current initiation fee.

**Section 2. DUES**

- A. Annual dues are recommended by the Board and ratified by a simple majority vote of the members present at a meeting of CAM, provided that a quorum is present. Payment must accompany membership applications.
- B. Dues are payable in full on January 1.
- C. New members may have their dues prorated according to the months remaining in their initial year of membership.
- D. Members converting to a different category should do so at the beginning of the year.

**Section 3. DELINQUENCIES**

- A. A member whose dues are in arrears for more than 30 days shall be considered delinquent.
- B. A member who is delinquent shall be so notified in writing and will be granted a 30 day grace period to allow for payment of dues in full. Failure to pay dues in full by the end of the grace period will constitute withdrawal from CAM and the relinquishment of all membership rights and privileges.

**Section 4. ASSESSMENTS**

If the Board of Directors determines that an assessment of the membership is advisable, such assessment may be levied upon approval by a two-thirds (2/3) vote of the members present at a meeting of CAM, provided that a quorum is present. Notice of the proposed assessment shall have been published in the CAM newsletter, or in other appropriate written form, and distributed to the membership at least one week prior to the meeting at which the vote is to be taken.

**Section 5. DEDICATION OF FUNDS**

All dues collected and other income must be used for the purpose of CAM and shall not be used to benefit any individual member of CAM.

**ARTICLE V  
MEETINGS**

**Section 1. ANNUAL MEETING**

The annual meeting of CAM shall be held between Thanksgiving and January 31 of the following year at such time and place as the Board of Directors may designate. Notice of time and place of such meeting shall be published in the CAM newsletter or in other written notice at least ten (10) days prior to the meeting.

**Section 2. MEETINGS OF THE GENERAL MEMBERSHIP**

- A. Regular meetings of the membership of CAM shall be held at times and places nominated by the Board of Directors. Such meetings shall be held at least twice yearly, in addition to the annual meeting.

- B. Special meetings of CAM shall be held upon call by at least three (3) members of the Board of Directors or upon call signed by ten (10) current members of CAM.
- C. The time and place of any special meeting shall be published in the CAM newsletter or by written notice at least one week prior to the meeting.
- D. Robert's Rules of Order, revised edition, shall govern in cases not covered herein.

**Section 3. QUORUM**

At least twenty five percent (25%) of current Adult and adult Family members as carried on the current CAM membership roster shall constitute a quorum for the transaction of any business at any regular or special meeting of CAM.

**Section 4. VOTING AT REGULAR MEETINGS**

An affirmative vote by a simple majority of the votes cast at any regular meeting will carry the motion.

**Section 5. MAIL BALLOTS**

- A. The Board of Directors may authorize a mail or email ballot with a specified due date.
- B. If the urgency of the mail or email ballot precludes a regularly scheduled Board meeting, then a majority vote of the Board as determined by telephone and/or email will constitute authorization for the mail ballot.
- C. Mail ballots will be distributed by regular mail, returned postage prepaid.
- D. Action on mail/email ballot item(s) will be in accordance with a simple majority provided that there is a return from at least twenty five percent (25%) of the current membership.

**Section 6. PROXY VOTING**

Members may vote by proxy at any regular or special meeting by submitting their voting instructions, in writing, to any CAM member prior to the vote being taken. If the presiding officer at the meeting judges any proxy voting instructions to be unclear or otherwise ambiguous, the proxy vote in question may be disregarded.

**ARTICLE VI  
GOVERNANCE**

**Section 1. MANAGEMENT**

Management of the affairs and business of CAM shall be vested in the Board of Directors who shall be elected by the CAM membership. Board members shall serve without compensation and will assume their duties in January.

**Section 2. MANAGEMENT RESPONSIBILITIES**

The Board of Directors shall have control and management of the affairs of CAM, with authority to make any expenditure it may deem necessary for the welfare and best interests of CAM; to suspend or expel members, create committees, and shall have power in everything necessary and desirable in the conduct of the business of CAM if in accordance with these Bylaws and the laws of the State of Arizona. The Board of Directors shall be the final arbiter for interpretation of CAM Bylaws.

**Section 3. ELECTIONS**

- A. Elections to fill normally expiring terms on the Board of Directors shall be held at the annual meeting.
- B. Only adult and adult family members may serve on the Board of Directors.
- C. Candidates for office will be recruited by the Nominating Committee from among CAM members who are willing to serve.
  - 1. The nominating committee shall consist of a Board Member and not more than two (2) CAM members that are willing to serve.
  - 2. It shall be the duty of this committee to nominate candidates for directors to be elected at the next annual meeting. No nomination shall be made without the prior consent of the nominee nor without first verifying that the prospective nominee is a member in good standing. Names of nominees shall be published in the CAM newsletter, or in other appropriate written form of notice to the membership, at least one week prior to the annual meeting.
  - 3. Candidates who declare their intentions will be asked to provide a short biography. In order for the membership to become familiar with each candidate; the bio shall be provided to the membership not less than one week before the election.
- D. Voting members shall have one vote for each expiring term.
  - 1. In the event there are more candidates than expiring terms, candidates receiving the most votes shall be elected to the Board.
  - 2. In the event there are an equal or fewer number of candidates as there are expiring terms, each candidate must receive not less than a 50% of the votes cast to be elected to the Board. Candidates receiving less than 50% of the vote are not elected to the Board.

**Section 4. MEMBERSHIP OF THE BOARD OF DIRECTORS**

- A. The Board of Directors shall consist of seven (7) current members of CAM; however, in the event of vacant positions the Board may operate with fewer members.
- B. Term of office shall be for three (3) years. In order to provide continuity of policies and programs furthering the interests of CAM, the terms of the directors shall be staggered so that the terms of no more than three (3) shall

expire in any one year. The directors shall be elected by a simple majority of the votes cast at the annual meeting.

- C. The Board of Directors shall elect from among the members of said Board, a President, a Vice-President, a Treasurer, a Secretary, a Field Marshal, a Safety Officer and a Public Information Officer (PIO).
- D. Mid-term vacancies on the Board of Directors shall be filled for the unexpired term by selection of the Board from among CAM members who are willing to serve.
- E. The President, upon leaving the Board, shall become an ex-officio member of the Board of Directors for a period of one (1) year.

**Section 5. MEETINGS OF THE BOARD OF DIRECTORS**

- A. Regular meetings of the Board shall be held at times and places specified by the Board, based on needs perceived by the Board.
- B. Any CAM member in good standing may attend and speak at a Board meeting.
- C. Special meetings of the Board will be called by the President whenever requested by three or more Board members.
- D. Official CAM business may be conducted at a regular or special meeting of the Board or by email.
- E. Four (4) members of the Board of Directors shall constitute a quorum at any Board meeting or when conducting a vote by email.
- F. If any member of the Board of Directors shall be absent from three (3) consecutive meetings of the Board, unless excused by the President or by the Board, a vacancy will be declared.

**Section 6. REMOVAL OF A BOARD MEMBER**

A member of the Board of Directors will be removed from office upon a written petition signed by ten (10) CAM Adult/Family members that is presented to the Board of Directors and the petition then receives a two-thirds (2/3) majority vote of the membership. Voting shall be at a scheduled CAM meeting. Notice of the time and place of the meeting and its purpose shall be published in the CAM newsletter, or in other appropriate written form, and distributed to the membership at least one week prior to the meeting at which the vote is to be taken.

**ARTICLE VII  
OFFICERS**

**Section 1. PRESIDENT**

The president shall prepare the agenda for and preside at meetings of the CAM membership and the Board of Directors, shall be an ex-officia member of all committees excepting the nominating committee and shall sign all legal documents on behalf of CAM.

**Section 2. VICE PRESIDENT**

The Vice -President shall be successor to the president when the president is unable to serve. In the absence of the president, the vice-president shall preside over meetings of the Board and of the CAM membership. The vice-president shall be responsible for CAM membership services to

include maintenance of a current membership roster, name tags for new members, and correspondence with AMA.

### Section 3. SECRETARY

- A. The secretary shall keep the minutes of all meetings of the CAM membership and of the Board of Directors.
- B. When called upon, the secretary shall assist committees with preparation and dissemination of correspondence, reports, etc., and shall perform other duties as the Board of Directors may occasionally direct.
- C. The secretary shall archive copies of meeting minutes and all other official correspondence that is originated by or is directed to the secretary

### Section 4. TREASURER

- A. The treasurer shall have charge of the funds of CAM and shall deposit them in such depository or depositories that the Board of Directors may designate.
- B. The treasurer shall be responsible for keeping an accurate, detailed record of accounts. Such accounts and records shall be open at all times to inspection by the Board of Directors.
- C. The treasurer shall report the financial condition of CAM at all regular membership meetings, at all Board of Director meetings, and when requested at other times to do so by the Board of Directors.
- D. The treasurer shall collect all dues and assessments as well as other monies to which CAM may be authorized to hold.
- E. The treasurer shall disburse such funds as are necessary to the continuing operations of CAM as authorized by the Board of Directors and these Bylaws.
- F. The treasurer shall keep an accurate and detailed record of collections and disbursements. Such records shall be open to inspection by the Board of Directors.
- G. Whenever directed to do so by the Board of Directors, the treasurer shall submit for audit such books, records, vouchers and all other papers that are requested by an auditor or an auditing committee that has been appointed by the Board of Directors.
- H. The treasurer will maintain a file of Treasurers reports and bank statements, and a duplicate record of CAM check and cash transactions.

### Section 5. SAFETY OFFICER

- A. The Safety Officer shall verbally announce club and field rules at the start of special events.
- B. The Safety Officer shall watch for and prevent potential threats to safety and will actively encourage safe operation in and around the club field as well as in all aspects of club activities.
- C. The Safety Officer shall be responsible for posting current AMA rules and club rules.
- D. The Safety Officer shall listen to safety concerns of club members and ensure that appropriate action is taken in a timely manner.
- E. The Safety Officer shall share responsibility with all CAM instructors for new pilot check-outs.

### Section 6. FIELD MARSHALL

- A. The Field Marshal shall be responsible for maintaining the CAM property in good working order, including the field, ramada, table area, fencing, trash containers, toilet, and parking lot.
- B. The Field Marshall shall maintain oversight of all projects dealing with the club grounds.
- C. The Field Marshal shall be in charge of all locks, combinations, and keys belonging to CAM.

### Section 7. PUBLIC INFORMATION OFFICER (PIO)

- A. The PIO is responsible for publication and distribution of the CAM newsletter.
- B. A newsletter shall be published and mailed to all members of CAM at no less than bi-monthly intervals.
- C. Prior to publication, the PIO shall coordinate all newsletter content with the CAM President.
- D. The PIO is responsible for local (newspaper, radio) publicity relative to CAM events to which the public is invited.
- E. The PIO is responsible for relaying to CAM Webmaster copies of the current CAM newsletter, photographs, and any other items of interest to radio control flyers.

### Section 8. DELEGATION OF POWERS

Any officer may, for a limited time, delegate selected duties of the office to another CAM member(s). The elected officer shall still be responsible for the duties delegated to others. Additionally, the Board may reassign Board Member duties among themselves.

## ARTICLE VIII DISSOLUTION OF CAM

### Section 1. DISSOLUTION

Dissolution of CAM can be decided only by mail ballot. The act of dissolution requires approval by simple majority of the total number of adult and adult family CAM members.

### Section 2. NOTICE

The ballot on dissolution approval shall be mailed to members of CAM, excluding Associate and Junior members, at their current address at least thirty (30) days prior to the date upon which the ballots will be tallied.

### Section 3. DISTRIBUTION OF ASSETS

Upon final dissolution of CAM and surrender of the organization and name, and after all debts of CAM are fully paid and a final audit has been completed, all funds remaining in CAM's treasury and all assets owned by CAM shall be donated to a recognized charitable or non-profit organization as defined in the original Articles of Incorporation of CAM as a recorded with the Arizona Corporation Commission.

## ARTICLE IX EMBLEM

The official CAM emblem as shown on the cover of these bylaws shall not be changed unless so voted by a majority of the members present at a regularly scheduled meeting. Notification of a proposal to change the emblem must be published in the CAM newsletter at least one week prior to the scheduled meeting.

## ARTICLE X FLYING SITE

### Section 1. USAGE

- A. Use of the CAM flying site shall be limited to:
  - 1. Flying of model aircraft
  - 2. Certain other CAM activities consistent with USFS lease provisions, and as approved by the Board of Directors
  - 3. CAM members
  - 4. Visiting flyers, by invitation of CAM members, provided said visiting flyer possesses a current, valid AMA membership.

### Section 2. FLYING SITE RULES

- A. A set of flying site rules to promote safety, courtesy, and general good conduct shall be established and posted at the flying site.
- B. Any use of the CAM flying site, as authorized by the Board of Directors, shall be solely at the member's own responsibility.

### Section 3. FLYING SITE SAFETY OFFICERS

Members of the Board of Directors, in addition to their regular duties, shall enforce flying site rules and safe flying practices. All CAM members are encouraged to enforce safety rules and safe flying practices.

### Section 4. TRANSMITTER FREQUENCY CONTROL

Pilots with fixed-frequency transmitters should have the transmitter frequency and/or channel number affixed to their transmitters in plain sight. Channel pins from the field frequency box shall be used for this purpose and pilots sharing a common frequency/channel shall be self-managed.

## ARTICLE XI AMENDMENT OF ARTICLES OF INCORPORATION AND/OR BYLAWS

Proposed changes to the Articles of Incorporation and/or the Bylaws must be approved by a two-thirds (2/3) majority of the votes cast at a regular or special meeting of CAM or by a mail or email ballot. A written copy of the proposed changes must be submitted to the CAM membership at least 10 days in advance of any regular or special meeting of CAM at which the changes will be considered or of the deadline for return of any mail or email ballots.